



it pays to learn

ILA Scotland, PO Box 17277, Edinburgh EH12 9GA
Helpline: 0808 100 1090 www.ilascotland.org.uk

Mr John Smith
43 Smith Street
Edinburgh
EH6 5BG

Account Number: XXXXXXXXXXXX
Date: xx-xxx-xxxx

Welcome to ILA Scotland

Dear Mr Smith,

Thank you for your recent ILA Scotland application. I am pleased to tell you that your application has been successful. This means you qualify for an individual learning account that gives you a maximum of £200 to spend on ILA Scotland approved courses during your learner year. Your learner year started on START DATE and will end on END DATE.

Your account number – XXXXXXXXXXXX – is printed on the attached card which you should keep safe. Please quote this number any time you contact us.

Your account can be used to help pay for your choice of course from a wide range available all over Scotland, so it should open up some exciting learning opportunities.

Details of ILA Scotland approved courses can be found on our website at www.ilascotland.org.uk. Or you can call our helpline free on 0808 100 1090 for course information or to check if a course you want to do is approved.

At the start of each learner year fresh funds will be paid into your account. To check if you still qualify for the maximum grant available, we will write to ask you to confirm your annual income towards the end of your learner year.

To find out more or to ask any questions about your account please call the ILA Scotland helpline free on 0808 100 1090.

Yours sincerely

Sam Thomson
ILA Scotland Support Team